

JC/DH

4 May 2016

Dear Parent(s)/Carer(s)

Due to the success of the recent annual Ski Trip, we will be running a repeat trip to Austria for year 11, 12 and 13 students in the first week of the Easter break 2017. The dates are Friday 31 March 2017 to Saturday 8 April 2017 inclusive.

We will be travelling by coach which will also provide us with the transport required to access the ski resorts in the area. In addition to skiing, there will be evening activities where students will be able to enjoy Austrian culture and practice their spoken German.

The cost of the trip is very much dependent on the interest of the students, the more students who go, the cheaper it becomes. Over the past three years the trip has grown in popularity and it may be necessary to operate on a 'first come, first served' basis.

The quote received this year, based on 40 students is £800. Please note that supplements will apply should the group size drop below this number.

The trip includes:

- 6 nights full board accommodation including packed lunches
- 6 days lift pass
- 6 days hire of skis, boots, poles and helmet
- 30 hours of ski tuition
- Fully Comprehensive Winter Sports Travel Insurance*
- Evening activities
- P&O Meal Vouchers for breakfast or lunch on inbound ferry

** Please be aware that if your child requires additional insurance from the one provided, then this cost is charged to the parent/carer.*

The accommodation is of the highest standard within an Austrian town. Along with a continental breakfast and evening meals, pupils will be provided with a daily packed lunch. The only extra costs will be drinks (other than those provided in the packed lunch) and extra snacks (there will be an opportunity to go to a local supermarket). Therefore we advise that students do not need to bring a large sum of 'pocket' money.

I would like to stress that this is a provisional booking, accommodation and resort may change depending on numbers however the quality of provision will not be compromised. The resort and accommodation has changed in previous years resulting in an upgrade.

We are using a company with a long history of running school ski trips, who are within the organisation School Travel Forum. They are one of the largest school trip organisations in the UK. The company is recognised by Somerset local authority, approved as residential providers and is ABTA bonded.

Although some of the students may be 18, I would like to make it clear that all Huish Episcopi Academy trips have a strict alcohol ban. We reserve the right to repatriate students, at their own expense, who are found in possession and/or are under the influence of alcohol or other illegal substances. Pupils and parents will be asked to sign a behaviour policy before leaving.

To secure your son/daughters place, a **non-refundable deposit of £80** is required. Please complete and return the attached payment/consent form to the School Shop, as soon as possible, preferably on or before **Wednesday 18 May 2016**.

Once the deposits are collected, confirmation letters will be sent outlining the payment structure. If you have any immediate concerns (medical or dietary for instance), then please do not hesitate to contact me before sending in the deposit.

Yours sincerely

Jess Cawthorn

Miss J Cawthorn
Teacher of Physical Education

Please complete this form and return with your payment .

| | | |
|--|---|--------------------|
| Trip Name: SKI TRIP AUSTRIA 2017 | | |
| Pupil Name: | | Form: |
| Date of Trip | Friday 31 March 2017 to Saturday 8 April 2017 inclusive | |
| Amount enclosed £80.00 Deposit* | Cash £ | Cheque £ |
| Please tick if making a payment through Wisepay. | | |
| Email address | | |
| If you feel that your child may be eligible for Pupil Premium/LSF Funding please contact the Academy. | | |

***Deposit Non-Refundable**

A small welfare fund exists to support students in participating in Academy activities such as this study visit, where parents are suffering financial hardship and who may therefore be unable to afford the full donation required. If this applies, please write to the Principal in confidence.

1. What do I do now?

Please return this form in an envelope clearly marked with the Trip Name on the front.

Cheques should be made payable to Huish Episcopi Academy.

2. Where do I send payments?

Cash payments can be handed in to the **Academy Shop** during morning break only.

Cheque payments can be handed in to the **Academy Shop** as above.

If your payment is by cheque please write the following on the reverse:

- your address
- your son/daughter's name and form
- the name of the trip.

3. Online Payments

For online payments through our new online payment system 'Wisepay' please log on to our website www.huishepiscopi.net and click on the Wisepay logo/link. If you have not received your username and log in details, please contact Karen Chard in the finance office.

Please note that for trips that require a deposit, payment of this initial deposit indicates a financial commitment to the trip for that student. The trip would therefore be required to be paid in full even if the student subsequently decides to pull out.

Please do not send payments back to the trip organiser.

We may take photos on the day as a record of our visit. Do you give permission for your child to be photographed? Please indicate below:

| | | | |
|-----|--|----|--|
| YES | | NO | |
|-----|--|----|--|

Signed.....Date.....

Emergency contact number:

IMPORTANT: For refund purposes, please insert below the name and address of the person making payment.

NameAddress.....

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