

HOLIDAY ACTIVITIES

TERMS AND CONDITIONS

Huish Episcopi Academy are committed to maintaining the personal data that you provide in accordance with the requirements of the Data Protection Act 1998. You may be assured that Huish Episcopi Academy will treat all personal data as confidential and will not use or process it other than for legitimate purposes. Steps will be taken to ensure that the information is accurate, kept up to date and not kept for longer than necessary. Measures will also be taken to safeguard against unauthorised or unlawful processing and accidental loss or destruction or damage to the data. Huish Episcopi Academy may use your personal data to keep you informed about services and special offers that may be of interest to you. If you do not wish your personal information to be used in this way please write to us. We will not pass your details to any other organisation.

- Although every effort will be taken to ensure all activities take place, the management reserves the right to cancel at any time and where possible offer a suitable alternative.
- To guarantee your child's space, payment must be made in full at the time of booking.
- An enrolment form must be completed prior to any activity.
- It is the responsibility of the parent/guardian to inform Huish Leisure of any changes regarding areas of the Junior Enrolment Form.
- Payments for any activities can be made by cash, card or cheque.
- Cheques must be made payable to **HUISH LEISURE LIMITED**
- If you wish to cancel a booking you must provide us with 48 hour notice period in order to qualify for a full refund
- If you wish to cancel a booking within the 48 hour notice period unfortunately you will not qualify for a refund
- If you wish to transfer bookings you must provide us with 48 hour notice and must pay the difference if the cost is higher (subject to availability). No refunds/credits will be made for sessions that cost less when transferred and the session can only be transferred during the same holiday period
- A parent/guardian must sign a child into each activity. For collection the child/children must be signed out.
- If your child/children are over 14 years and you are happy for them to walk home alone, a letter must be written to the Centre Manager.
- It is the parents/guardian responsibility to provide a packed lunch.
- A re-fillable drinks bottle is recommended as water fountains are available.
- Please clearly label all belongings. This helps us with any lost property found after activities
- For Trampolining sessions please ensure children wear socks and have long hair tied back
- We are unable to supply sun cream or hats to children so please ensure that the children have their own. Staff will encourage the use of both throughout their activity day.
- Children, Parents/Guardians are responsible for all clothing and personal belongings brought to any schools out activity days. Any valuables should be given to the play leaders. Huish Leisure Limited accepts no responsibility for items lost or damages during any schools out activities.
- It is the responsibility of the parent/guardian to inform Huish Leisure of any medical conditions or dietary requirements required for the child. This area must be completed on their enrolment form.
- If a child needs prescribed medication to be administered during an activity, a Medical Consent Form must be completed by the Parent/Guardian and a Medical Administration Form will be completed by the lead activity leader.
- A Medication Consent Form must be completed for each individual activity day attended by the child/ren
- It is the responsibility of the Parent/Guardian to supply the medication
- It is the responsibility of the Parent/Guardian to provide fully working, safe equipment on activity days such as Triathlon days and Skate days. If equipment is required to be brought in by the child, this will be clearly advertised.
- All helmets will be checked prior to activities at registration. If the helmets are not deemed safe by the lead activity leader, the child will not be able to participate in activities that require a helmet to be worn.
- Huish Leisure have no facilities to care for sick children. If your child is sick please contact Huish Leisure immediately and do not bring them to the activity day.
- If a child is sick during an activity day, the First Aider will contact you directly to arrange immediate pick up.
- It is imperative that you inform Huish Leisure of any confirmed cases of head lice, threadworms or any other contagious diseases.
- A reachable emergency contact number must be provided at registration for each individual day and it is the responsibility of the Parent/Guardian to inform us of any changes to any personal information that can be found on the Junior Enrolment Forms.
- Children must not be dropped off until 5 minutes before the activity day is due to start
- By signing the daily registration signing in sheet and completing a Junior Enrolment Form you are agreeing to ALL of the above terms and conditions as well as the Huish Leisure policies and agreeing that you are providing permission for your child to take part in the activities involved within that session
- Photography may be taken for marketing material. Please tick the correct box on the Junior Enrolment Form if you do not wish for your child/ren to be photographed. The lead activity leader will endeavour to inform all Parents/Guardians at registration if any photographs will be taken.