

JMW/JLS

April 2016

Dear Parents / Carers

Bus Passes

All students that travel on County transport will be issued with bus passes which they are expected to have with them on every journey they make on the school bus.

As I am sure you are aware this is an essential element of the 'Transporting Somerset' behaviour protocol – one that is key to ensuring the correct allocation of seats to students on every journey as well as clarifying the identity of every student on the bus should an emergency situation arise.

Drivers and duty staff at the academy regularly check that students are carrying their passes. It has recently become evident that a number of our current students are not carrying their passes. Drivers are entitled to refuse travel if a student does not have a bus pass. Temporary passes can be issued by the academy but this can be very time consuming and delay the departure of the whole bus.

To ensure students take responsibility for their passes, a temporary pass will only be issued on a maximum of three occasions in any term. After this students will be refused travel on the bus. The senior member of staff on duty will contact home/work to arrange for parents/carers to collect their son/daughter. A replacement pass will then have to be requested from Transporting Somerset at County Hall before a student is allowed back on the bus.

I would like to thank you in advance for your support. The vast majority of students do carry their passes and behave responsibly at all times when on school transport and representing Huish Episcopi. I hope that the continuation of a united approach with County Transport, the bus companies, parents and the academy will ensure the prompt and safe departure of all the buses at the end of the school day.

If you have any concerns please do not hesitate to contact Somerset County Council on 0300 1232224.

Yours faithfully



Mr J Merrick Wren
Assistant Principal