

Student Support Administrator

Mrs Sarah Burton is our Student Support Administrator and can be found at student reception. It is Mrs Burton's role to monitor behaviour in school and then identify students in need of extra support, referring them to other members of the support team.

Mrs Burton is also part of a team that supports students with medical needs.

Other Support in Huish

Mrs Jackie Woodman is our school counsellor who deals with more serious issues than those supported by our student support worker. The counselling service is confidential and has good links with a range of other professionals.

All members of the Student Services Hub have good links with external agencies, so can make referrals to specialists if a student has difficulties that are beyond their expertise.

Student Services Hub

Our Student Services Hub is at the centre of the school led by Mr Merrick-Wren (Director of Student Services).

Our aim is to support all students at Huish to reach their full potential by removing any barriers to their learning.

Students can access support by visiting the student reception. If nobody is immediately available, there is a post box where students can leave messages asking to see someone for support.

Parents can access support for themselves or for their children by coming to student reception or contacting the relevant person as described in this leaflet.



HuishEpiscopi

**Student
Services
Hub**

**Supporting
students to
reach their full
potential.**

Student Support Officer

Mr Gandy is our Student Support Officer and can be found at student reception or contacted on the main school number **01458 250501**.

Mr Gandy oversees all Student Support provision including behaviour, medical and welfare. He also mentors some students himself and liaises closely with parents about issues that are a barrier to their learning.

Student Support Worker

Mrs Cross is our Student Support Worker and can be contacted via the main school number **01458 250501** or via student reception.

Mrs Cross supports problems such as; friendship issues, bullying, anxiety, self-harming, eating issues, lost planners, uniform etc. and will refer more serious cases to the relevant members of staff. She also has a focus on students entitled to Pupil Premium to ensure they are achieving their full potential.

Parent Family Support Adviser

Claire Kelly is our PFSA and works in the Student Services Hub.

Her role is to support parents and students who are experiencing difficulties that may be having an effect on their child's education.

For example:

Housing	Attendance
Bullying	Benefits
Physical health	Behaviour
Mental health	Relationships
Family issues	Emotional health
Drug / alcohol misuse	Parenting

Claire Kelly can come out and visit families at home and discussions can be confidential within child protection guidelines.

Claire can be contacted on **01458 254439 / 07500 882411**

Attendance officer

Miss Ali Powell is our attendance officer and can be contacted on:

01458 254434 / 07827289504

At Huish we recognise the importance of good attendance and the impact that low attendance has on achievement.

Miss Powell regularly monitors attendance, including punctuality and will look at accessing support for students whose attendance falls below an acceptable level. This includes making referrals to other roles such as PFSA or Somerset County Council EWO (Education welfare officer). For those students who are absent for genuine reasons, Miss Powell will look to make sure they are still given an opportunity to learn.

It is the responsibility of parents/carers to contact school as early as possible on the first day of absence