



INFORMATION BOOKLET

knowledge | values | skills

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Message from the Principal

Our school motto is "Conemur" – Let us strive - and as an Academy, Huish Episcopi strives to provide a broad and balanced curriculum for every 11 – 18 student, giving all students the opportunities to be successful, while taking into account their individual needs. Every student is supported and encouraged to achieve beyond their expectation by taking responsibility for their own success, a valuable preparation for adult life in a rapidly changing world. This is supported through the vertical tutoring and House system, where students are encouraged to take on leadership and mentoring roles within their own tutor groups and Houses. The staff at Huish, both teaching and support, give unstintingly of their time and effort to ensure that students achieve the best outcomes possible and enjoy themselves during their time at the Academy. Students are encouraged to take part in the numerous extra-curricular activities and trips that are available during the year including the Duke of Edinburgh Award Scheme. Music, art and drama play an important part at Huish and students have produced a number of memorable performances in past years. Safeguarding is considered of paramount importance to ensure that students feel safe and secure while attending the Academy and we have a dedicated team of staff ready to support pupils as appropriate. Our continuing examination successes at both GCSE and A level ensure a large intake of students into both Year 7 and Huish Sixth, both from inside and outside our catchment area. Huish boasts excellent facilities, which includes a purpose built sixth form centre, an artificial all weather pitch and a Leisure Centre on site with indoor swimming pool.

The Academy is supported by a board of Directors that meets regularly both at Academy Board and Committee level to consider matters of policy and strategy. These duties and responsibilities have increased dramatically over recent years and Huish is fortunate in having members with a wide and varied skill set who are prepared to give voluntarily of their time and expertise.

Our vision at Huish Episcopi is to ensure every student gains the knowledge, skills and values to flourish in their life beyond our school gates. I hope as you walk around our school you will get a strong sense of this and that our culture of positivity, support and challenge is something you will want your son or daughter to be part of. Enjoy your visit, and please ask our wonderful staff plenty of questions so you know that this is the right school for you.

Senior Leadership Team

| | |
|---|-------------------|
| Principal | Mr C Wade |
| Vice Principal | Mr R Vaughan |
| Assistant Principal | Mr A Brooke |
| Assistant Principal | Mr R Madge |
| Assistant Principal | Mr J Merrick-Wren |
| Assistant Principal (Head of Sixth Form) | Mr A Woodward |
| Business Manager | Mr M Wood |

Academy Members

| | | | |
|---------------|--------|--------------|-----------------|
| Mrs A Adams | Member | Mrs S Harris | Director/Member |
| Mr T Bradbeer | Member | Mr T Settle | Director/Member |
| Mr I Etchells | Member | | |

Academy Directors

| | | | |
|--------------|-----------------|---------------|-------------------------|
| Mrs C Ahmed | Director | Mr M Lawrence | Parent Director |
| Mrs S Baker | Director | Mrs M Mercer | Director |
| Mrs R Bomers | Director | Mrs J Parsons | Director |
| Mr D Elston | Director | Mr G Piper | Director (Vice-Chair) |
| Mr R Foster | Parent Director | Mr T Settle | Director/Member (Chair) |
| Mrs S Harris | Director/Member | Mr C Wade | Principal |
| Mrs M Hatton | Director | Mr O Walby | Staff Director |
| Miss S King | Staff Director | | |

All Directors are contactable via the Academy Office (01458 250501) and by post.

Heads of House

| | |
|------------------|-----------------------------------|
| Bailbrook | Mr J Richards (from October 2021) |
| Chelston | Mr B Wood |
| Lambrook | Mrs E Robinson |
| Merchant | Miss R Mason |
| Pennard | Mr O Walby |

Curriculum Team Leaders

| | |
|--------------------------|--------------------|
| Art | Mrs K Cumberland |
| Design Technology | Mr R Barratt |
| Drama | Miss E Moll-Colman |
| English | Miss M Singleton |
| Geography | Mr J Moncur |
| History | Mrs T Maxwell |
| ICT | Mr B Coldicott |
| Languages | Mrs M Kelsey |
| Mathematics | Mrs M Evans |
| Music | Mr A Keyte |
| PE | Mrs T Rose |
| RE & PSHE | Mrs M Oldershaw |
| Science | Mrs T Blackshaw |
| Special Needs | Mrs J Hills |

Admissions Policy 2022-23

Admission Arrangements for Transfer to Year 7 in September 2022.

At Huish we strive to enable all our students to develop their potential to the full. We have high expectations of all our students and work hard to provide the support and opportunities they need in order to grow into confident and mature young people. Our Academy is a safe and caring environment in which students are helped to develop individual responsibility and consideration for others, as they prepare for the challenges of adult life. To this end we have a very clear focus upon learning and upon academic achievement, which hold the key to future success and fulfillment.

These Admission Arrangements have been carefully developed to ensure that parents and students have all the necessary information required in order to apply for a place at Huish Episcopi Academy.

For the new year group starting in September, we have a planned admission limit of 268 students in Year 7. This limit is set to ensure the Academy runs as efficiently as possible with the resources we have. If we have more requests for places than the number of places available, the oversubscription criteria below will be used to decide which children are offered places. For our September 2021 admissions, we received over 300 applications.

The Huish Episcopi Academy Admissions Policy for 2022-2023 is available to download from the Academy website or a paper copy can be requested from the Academy office.

Oversubscription Criteria

Following the admission of any child/student with a Statement of Special Educational Needs, or an Education Health and Care Plan, naming Huish Episcopi Academy, Directors will consider all other applications.

If the number of applications for admission exceeds the Published Admission Number (PAN), or admission limit for the year group concerned, the Directors will apply the following Oversubscription Criteria to every application received and rank children/students in priority order, admitting up to the PAN or admission limit and refusing all other applications. Places will be allocated strictly in accordance with the national 'Equal Ranking with Preference' allocation method.

- 1) Looked after Children (children in the care of a Local Authority) and children who were previously looked after but ceased to be so because they were adopted, subject to a child arrangement order or special guardianship order.
- 2) Children without an Education, Health and Care Plan (EHCP) whose school placement has been identified by a multi-agency professional team. Details of which agencies and professionals will need to be submitted with the application form along with a summary of needs which have been identified as being met by Huish Episcopi Academy.
- 3) Children living in the designated Academy catchment area (please see Appendix 1 for a map of the Academy's catchment area), with a sibling on roll at the Academy at the time of application.
- 4) Children living in the designated Academy catchment area.

5) Children who attend one of the Academy's partner primary phase schools (members of the Huish Community Learning Partnership):

- Charlton Mackrell C of E VC Primary School
- King Ina C of E Academy
- Long Sutton C of E VA Primary School
- High Ham C of E VC Primary School
- The Federation of Middlezoy and Othery Village Schools
- Huish Episcopi Primary School
- Curry Rivel C of E VC Primary School
- Curry Mallet C of E VC Primary School
- Hambridge Community Primary School
- Kingsbury Episcopi Primary School
- Stoke St Gregory Primary School

6) Children living outside the designated Academy catchment area, with a sibling on roll at the Academy at the time of application.

7) Children of staff who have been either;

- a) employed at the Academy for at least 2 years before the date of application
- b) recruited to fill a vacant post for which there is a demonstrable skill shortage.

8) Children who are eligible for the Pupil Premium as of the application closing date. Applicants will need to complete the Supplementary Information Form (SIF) in order to demonstrate their eligibility for the Pupil Premium. The SIF will need to be completed with evidence attached and submitted with the application form.

9) Children who are eligible for the Service Premium as of the application closing date. Applicants will need to complete the Supplementary Information Form (SIF) in order to demonstrate their eligibility for the Service Premium. The SIF will need to be completed with evidence attached and submitted with the application form.

10) Children not satisfying a higher criterion.

A tie breaker will be applied where the Admission Number is reached part way through any oversubscription criterion and there is a need to decide which children meeting this criterion are to be allocated places and which are to be refused. A straight-line measurement will be calculated between the 'Address Point' of the home and the 'Address Point' of the Academy for each child falling within the criterion. Places will be allocated to those children living nearest to the Academy according to a Geographic Information System (GIS) measurement (see definitions). Where two straight line distances are exactly equal and it is therefore not possible to differentiate between them, priority will be determined by independent drawing of lots.

Offering and refusing places - A letter or email will be sent to you from the LA offering or refusing a place on 1 March or the next working day for the following September admissions.

Refused places and appeals - If the Academy is unable to offer places to all those students who have applied you have the right to appeal to an Independent Appeal Committee. Information on how to appeal and the timetable for appeals will be sent out with the refusal letters and will also be available on the Academy website or from the Academy office by 1 March 2022.

Students with disabilities

We are a 'disability friendly' Academy being set almost entirely on one level. Most of the Academy is built on a 'single storey' basis with only a few steps and a wheelchair lift, which helps overcome this obstacle. Hearing loops have been installed in the main hall and foyer, automatic doors give access to the main building.

We presently have on roll students who have a range of disabilities. We especially welcome such students as they add to the diversity of our Academy. We have achieved the 'Dyslexia Friendly Status' Award. We are examining ways of increasing access still further for students with disabilities.

Details of our Accessibility Plan and information about our approaches to students with Special Educational Needs can be obtained from the Academy. However, we strongly suggest that you visit us and talk with the relevant staff.

Liaison with primary schools (Transition Lead)

Mrs Robinson spends time throughout the year in our partner primary schools meeting staff and getting to know the students well before they transfer to Huish Episcopi Academy.

The primary students visit Huish Episcopi Academy on several occasions before transfer. They may come into the Academy for a treasure hunt; use the swimming pool, sports hall or gym; attend lessons and enrichment courses; take part in sports tournaments or galas and for an induction day.

In-Year Admissions for 2021-22

The Huish Episcopi Academy in-year application form must be completed. This is available to download from the Academy website, or can be collected from the Academy office. Completed application forms may be submitted to the Academy office at any time during the academic year.

Applications will be considered by the Directors' Admissions Panel and applicants will receive a response within 10 school days. If a place is offered it will be held open for 10 school days, during which time applicants will need to confirm acceptance of the offer.

The Huish Episcopi Academy Admissions Policy for 2021-2022 is available to download from the Academy website or a paper copy can be requested from the Academy office.

Contact information

For further information please contact Mrs Houlding in the Academy's main office on 01458 250501 or email admissions535@educ.somerset.gov.uk.

The Academy opened its 16-19 provision in September 2010. For admission details, please contact Mrs Houlding or Mr Woodward, Head of Sixth Form, at Huish Sixth on 01458 250501. Our Sixth Form Open Evening will take place on Wednesday 6 October 2021.

The Academy Day

Normal timings of the school day:

Timings of the school day on Tuesdays (Personal Development):

| | |
|--------------|---------------|
| 08:55 | Form |
| 09:05 | Lesson 1 |
| 10:05 | Lesson 2 |
| 11:05 | Break |
| 11:25 | Lesson 3 |
| 12:25 | Lunch |
| 13:00 | Form |
| 13:20 | Lesson 4 |
| 14:20 | Lesson 5 |
| 15:20 | School closes |





| | |
|--------------|----------------------|
| 08:55 | Form |
| 09:00 | Lesson 1 |
| 09:50 | Lesson 2 |
| 10:40 | Break |
| 11:00 | Personal Development |
| 12:00 | Lesson 3 |
| 12:50 | Lunch |
| 13:20 | Form |
| 13:40 | Lesson 4 |
| 14:30 | Lesson 5 |
| 15:20 | School closes |

Term Dates 2022/23

| Terms | Academy Opens (am) | Academy Closes (pm) |
|---------------|---------------------------|----------------------------|
| Term 1 | 1 September 2022 | 21 October 2022 |
| Term 2 | 31 October 2022 | 16 December 2021 |
| Term 3 | 3 January 2023 | 10 February 2023 |
| Term 4 | 20 February 2023 | 31 March 2023 |
| Term 5 | 17 April 2023 | 26 May 2023 |
| Term 6 | 5 June 2023 | 21 July 2023 |

Inset Days: (The Academy will be closed for Inset Days during the academic year. Inset dates for 2022/23 are yet to be confirmed).

Academy Uniform





| Blazer | Skirt |
|--|---|
| <p>Plain Black Blazer with Huish Episcopi Academy Badge</p>  <p><i>Badges are available online from SWI or from the Academy Shop via Wisepay @ £3.00</i></p> | <p>Huish Episcopi Academy Grey Tartan Skirt</p>  <p>No more than 10cm above the knee <u>**No other skirts may be worn**</u> <i>Available online from SWI</i></p> |
| Trousers | House Ties |
|  <p>Plain black, smart tailored trousers in a classic school uniform style with creases front and back. <u>**Fashion trousers, jeans, leggings, skinny trousers, Lycra, etc are not acceptable**</u></p> |  <p><i>Available online from SWI or from the Academy Shop via Wisepay @ £5.00</i></p> |
| Shirts | Shoes |
| <p>Plain white long or short sleeved</p> | <p>Plain black sensible shoes, which can be polished.</p> <p>No trainers, boots, canvas shoes or high heels.</p> |
| Socks / Tights | Jumper (Optional Item) |
| <p>Plain black socks. Plain black or natural-coloured unpatterned tights</p> | <p>Plain black knitted V-neck jumper</p> |

Additional Information:

| Hairstyles | Jewellery |
|---|---|
| Colours must be within the normal range of natural hair colours. No extreme hair styles, e.g. excessive spiking, shaped, shaved heads, tramlines or shaved patterns. Please check to avoid problems – the Principal’s decision on hairstyles is final. | No jewellery should be worn, apart from one pair of small ear studs. (Pupils will be required to remove these for some activities). Ear stretchers are not permitted. No facial jewellery e.g. nose studs or tongue piercings. |
| Make-up | Outer Coats |
| If worn, should be discreet. Noticeable makeup will have to be removed. No nail varnish or nail extensions. | Plain dark blue / black jacket or sensible coat. Hooded tops are not permitted. |

PE Kit

Compulsory Items:

| Huish Episcopi Academy Multi Sports Training Top (Reversible) | Huish Episcopi Academy Girls / Boys Polo Shirt |
|---|---|
|  |  |
| Huish Episcopi Academy Shorts / Skort | Huish Episcopi Academy Navy Sports Socks |
|  |  White Ankle Socks (Summer) |

| Footwear | |
|--|---|
| Trainers <p>Converse or similar shoes are NOT Suitable</p> | Football Boots <p>Moulded or screw in studs (stud must not exceed 15mm)</p> <p>Astro Turf / Blades NOT suitable</p> |
| Mouth Guard & Shin Pads | Swimming |
|  <p>Shin Pads are compulsory for certain sporting activities and we highly recommend that students use Mouth Guards. (Please contact the PE Department for further information.)</p> <p><i>Mouth Guards are available from the Academy Shop via Wisepay @ £2.35</i></p> | Swimming Costume & Towel <p>One Piece (Girls) / Trunks (Boys), not Bermuda shorts</p> |

PE Kit Optional Items:

| Huish Episcopi Academy Full-Zip (Girls) / Quarter-Zip (Boys) Training Top | Huish Episcopi Academy (or plain Navy) Sports Leggings (Girls) / Track Pants (Boys) |
|---|--|
|  |  <p>No large logos or stripes</p> |

Ordering Guide

Academy skirts, badges, house ties & PE kit can now all be ordered online direct from our supplier SWI.

How to Order

Parents/students can place their orders:

Online: www.swidtp.co.uk

Phone: 01928 752 610

Post: Sportswear International Ltd, Fair Oak Lane, Whitehouse Industrial Estate, Runcorn, WA73DU

Home Delivery Charges

Orders over £70 are sent to your home address free of charge

Orders under £70 sent to a home address (or other specified) incur a £4.00 delivery charge

Orders sent to school are free of charge (see below)

Delivery to School

SWI operate a free of charge delivery service to school every week during term time. Orders must be placed by 5pm on the Thursday for delivery into school the following Tuesday.

Returns Procedure

In every dispatch SWI will include a form with full details of how to send items back for a refund.

They offer a 30 day returns policy. Full terms and conditions can be found on their website. Please note, items must be returned direct to SWI and cannot be returned through the academy.

Web Helpdesk

SWI has a dedicated Web Helpdesk. If you are having difficulty with your online account or logging in, then please contact their team on 0845 5190099.

School Uniform

SWI also has blazers, school trousers and V-neck jumpers available to purchase on their website.

Pupils with Special Educational Needs

Students with Special educational needs are initially identified through close liaison with the primary schools. Students' needs are also identified through the initial screening process of assessment and the ongoing assessment/data collection cycle. Referrals can also come from staff or the students themselves. The Academy is also very keen to listen to parents' concerns and work in partnership with parents.

Students identified as having additional needs are fully integrated within the Academy by use of additional resources, including staffing and facilities, following consultation with staff, parents and the student. All teachers are responsible for meeting the needs of all students with Special Educational Needs (as indicated by the revised Code of Practice).

The Special Educational Needs Coordinator (known as SENCO) will also liaise with outside agencies for the benefit of students identified as having Special Educational Needs. A sensitive approach, which instils confidence, motivation, pride and success in all students, is a fundamental philosophy of the learning support department.

High Achieving Students, Lead Learners

Huish Episcopi Academy is committed to providing an appropriate and challenging education to effectively meet the needs of its high achieving pupils, ensuring that the social and emotional needs of our Lead Learners are met, as well as their intellectual, physical and creative abilities. As an Academy we are dedicated to recognising, promoting and celebrating pupils' achievements and to raising standards; by focusing on the needs of the highest attaining pupils we can help to raise standards for all – *'The rising tide floats all ships'*.

We offer a broad and balanced curriculum that gives students the opportunities to excel; our aim is to offer challenge to all students of all abilities. Strategies planned for and implemented in challenging our Lead Learners benefit our whole student population through our developing curriculum.

Our highly qualified staff ensures that pupils' learning is extended beyond the Key Stage 3, 4 and 5 National Curriculum and BTEC courses and we plan for differentiated lessons, extension tasks, acceleration, independent learning, enrichment activities, formative assessment and target setting. Additional local, regional and national opportunities are also offered to our students, including visit opportunities to Oxbridge and Russell Group universities.

The Academy holds and regularly reviews a register of students recognised as Lead Learners. Students may be identified in an individual academic subject or talent areas, or be recognised as having high academic potential across a range of subjects.

The identification strategy is inclusive and consideration is given to all students, including those who have Special Educational Needs and those who may be at risk of underachieving. Identification makes use of data from National Curriculum tests (SATs/CATs scores), as well as internal formative and summative assessments and information from primary schools during transition. The identification process is intended to be flexible to take account of maturation – pupils' abilities often develop over time and at different rates. Our aim is to provide a wide menu of learning opportunities where abilities and talents can be identified and developed, and we value an environment where students can take responsibility and ownership of their own learning, and where their potential as Lead Learners is recognised and supported.

Pupil Premium

Parents of students eligible for Free School Meals, children with parents in the Armed Forces and Looked After Children

As you may be aware, every child in receipt of Free School Meals is also eligible for Pupil Premium funding, along with children of parents in the armed forces, children adopted from care and Looked After Children. For 2021/22 this funding is £955 per pupil for those in receipt of free school meals, (FSM), and those who have been at any time in the last 6 years, (FSM6). Funding for service children is £310 and funding for adopted and Looked After Children is £2345. This money is used by our Academy to implement the following interventions to help support students in receipt of Pupil Premium funding to achieve their best:

- Investing in teachers to allow to us keep class sizes as small as possible.
- To over providing additional 1:1 support in English and Mathematics including 'Literacy Skills Across the Curriculum'.
- Providing additional support from our Parent and Family Support Adviser and through the iSpace.
- Student Support Worker to work directly with students in receipt of Pupil Premium funding as well as their parents/carers. This includes 1:1 mentoring sessions with students throughout the year.
- transport assistance to and from Academy revision and study classes taking place outside of normal Academy hours including Saturdays.

This year, in addition to the above, we are allocating 10% of each child's funding towards the Pupil Premium Pledge which will allow financial aid towards some of the following:

- Visits, activities, Lead Learner events or interest lessons to promote Social, Moral, Spiritual and Cultural enrichment
- guaranteed access to an Independent Careers Adviser
- additional equipment, revision guides and support with exam preparation
- guaranteed access to a range of interventions such as mentoring and Lead Learners events
- additional support for writing up Records of Achievement in Key Stage 4
- all students eligible for the Pupil Premium will receive a Personal Education Plan where appropriate

For FSM students the pledge amount is £150

For FSM6 students the pledge amount is £95

For service children the pledge amount is £31

For Looked After Children and children adopted from care the pledge amount is £234

The additional funding has been used to extend many areas of intervention that are already available to all students, should they be falling behind or need extra support. This does not mean that other students will be disadvantaged, since very often all students benefit from these extra support mechanisms when they need it. We will work to make sure that no child is left behind.

For further details of how to apply for Free School Meals funding and therefore the Pupil Premium funding, please contact Mrs. N Houlding at the Academy.

If you are a member of the Armed Services and personnel status category 1 or 2, you are also eligible for extra funding. To check your category status please visit

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/49016/20071008Personal_Stat_us_Categories_LandHIVE_IMU.pdf

Enrichment

Expeditions and Exchanges

During each student's career in the Academy, there are numerous opportunities to study or make cultural visits locally, within the British Isles and abroad.

Previous residential trips include the Forest of Dean (Year 7 Camp), Andalucia and Cologne. Both the Geography and History departments organise regular trips as part of their course of study. Future planned trips include:

| Year group | Trips | Cost |
|--------------------|----------------------------|-------|
| Year 7 summer camp | Biblins camp | £200 |
| Year 8 | Language trips | £500 |
| Year 9 | Ardeche Trip | £900 |
| | Bude Trip | £500 |
| Year 10 | Ski trip | £1100 |
| | Ten tors | £150 |
| | Duke of Edinburgh – Bronze | £200 |
| Year 11 | Ski trip | £1100 |
| | School expedition 2023 | £4000 |
| Year 12 | Ski trip | £1100 |
| | School expedition 2023 | £4000 |
| | Poland (Feb) | £700 |
| Year 13 | Ski trip | £1100 |
| | School expedition 2023 | £4000 |

Other subject departments are keen to extend their students' experiences e.g. the Science department frequently undertakes work at Bristol Zoo and the Art department to a range of galleries. We run numerous trips to see theatrical productions as part of the Drama and the English departments and wider cultural activities. These have included Chicago, Cinderella, Blood Brothers, A Christmas Carol and Paper Birds. The Academy also participates in the Duke of Edinburgh Award Scheme at both bronze and silver level and will include the Ten Tors this year.

Parents are notified of such visits well in advance and asked to contribute to the cost. A small sum of money is managed in the Directors' Trust Fund to assist in meeting costs if parents are receiving certain categories of financial benefit.

Extra-Curricular Activities

A large number of extra-curricular activities take place each week. Details are posted in tutor groups, on sports notice boards and announced in assembly. On the **sporting side** the following are available after school, depending on the season of the year:-

Athletics, Badminton, Basketball, Cricket, Cross Country, Football, Gymnastics, Hockey, Multi-Gym Training (senior group), Netball, Rounders, Rugby Union, Squash, Junior Tri-Club, Swimming.

All students have their curriculum Physical Education lessons each week. Additional after school recreational and training sessions are available. A full range of fixtures against other schools is organised each term. Teams enter Area, County and National competitions in a wide range of sports.

Although Huish prides itself as being one of, if not the strongest sporting academy in the area, the department also recognises that students like to pursue other avenues in sport. This is achieved through clubs such as the Young Leaders Award or refereeing courses.

The Young Leader Award is a great introduction into leadership, giving students the opportunity to learn how to organise and lead small games and activities that can be used as part of uniformed organisation, community club or sports club sessions. This Award aims to help learners develop leadership skills such as organisation, communication and teamwork, as well as helping to build confidence and self-esteem as they take on responsibility for leading their peers and younger children.

On the **non sporting side**, depending on the time commitment of staff, we have the following:-

Huish Orchestra, KS3 Orchestra, Whole School Choir, Rock School, Christian Union Club, Drama Club, Duke of Edinburgh's Award Scheme, Warhammer, Science Club, Sewing Club, Film Club

Other activities arise following the enthusiasms of a particular teacher or group of students.

Drama

Each year the drama department hopes to offer the following:

- One Major Whole School Production.
- As part of a Drama Club, other productions, including a Lower School Drama Production.
- A Sixth-form T.I.E (Theatre in Education) project, performing to feeder Primary Schools.
- Performances of work at local arts festivals.
- Exam performances by Year 10, 11, 12, 13 all with performance evenings open to the community.
- Regular theatre trips to give the opportunity of seeing professional theatre, both locally and in London and Bristol
- Workshops by professional theatre companies

Music - Instrumental Tuition

Instrumental tuition at Huish Episcopi Academy is provided by both private teaching staff. Individual lessons are currently available on brass, strings, woodwind, keyboard, piano, voice, guitar (electric and acoustic), bass and drums. Whilst tuition does take place during the school day, care is taken to avoid core subjects and to also rotate the timetable to minimise disruption to learning.

Assisted Purchase of Instruments

The Academy has in place a scheme whereby instruments can be purchased exclusive of VAT provided appropriate conditions are met.

Scholarship Scheme

Students are welcome to apply for the Huish Episcopi Academy funding scheme that subsidises the cost of tuition for the duration of an academic year, as well as supporting with costs of instrument hire and exam entry. Allocation of funding is based on both a written and practical application, the details of which are communicated to parents in the summer term for lessons commencing in September of that academic year. It is expected that students in receipt of funded tuition join an ensemble of a suitable standard as soon as possible. It helps them play in tune and in time as well as giving them an opportunity to improve their sight reading.

Charges

Please see the full Academy Charging Policy which can be found on the Academy website.

Policies

Inspection of Policy Documents

A number of detailed policy documents are held in the Academy. If you would like to inspect them, please contact the Principal's PA, who will make the necessary arrangements.

General Information

Behaviour Expectations

Huish Episcopi Academy is committed to creating an environment where exemplary behaviour is at the heart of productive learning. Behaviour is everyone's responsibility and everyone is expected to maintain the highest standards of personal conduct, to accept responsibility for their behaviour and encourage others to do the same. Our behaviour policy echoes our core values and encourages staff to build positive relationships with pupils, teaching them self-discipline, treating them with kindness, empathy and care in the understanding that poor behaviour can often be due to an unmet need. We expect all pupils to demonstrate the following when in school:

Be Ready –

e.g. Have appropriate equipment, including uniform; be on time for lessons and activities; be ready to learn.

Be Respectful –

e.g. Be respectful of everyone's right to learn; accept consequences; treat the environment, themselves and everyone else in our community with respect.

Be Safe –

e.g. Be safe when in school; act appropriately in the local community; to not put themselves or any other member of our community in harm's way.

Huish Episcopi Academy House System

A new vertical House System was introduced in September 2018. The Academy pastoral system is made up of five Houses named after Somerset apples:

- Bailbrook

Head of House - Mr J Richards



- Chelston

Head of House – Mr B Wood



- Lambrook

Head of House - Mrs E Robinson



- Merchant

Head of House - Miss R Mason



- Pennard

Head of House - Mr O Walby



Each House is led by a Head of House, supported by their House Captains (two students from Year 11) and a team of Prefects. Within each House there are ten tutor teams made up of students from Year 7, 8, 9, 10 and 11. Huish Sixth students are also an integral part of the House system.

Rewards

House points can be awarded by any member of staff for contributions made to the student's House, the subjects they study or the broader life of the school.

A series of House competitions takes place throughout the year. These include events such as 'Huish has Talent', 'The Great Huish Bake Off', 'Huish University Challenge' and a Football/Netball House tournament. Alongside the large events a series of smaller events will also take place that will include a Poetry competition, Spelling Bee, Inter-House Maths Challenge and an Art Competition.

Each House is given points to recognise their achievements in these competitions. Students can also receive personal rewards for achieving House points. These rewards (e.g. hot chocolate from the canteen and sports equipment and stationery from the Academy shop) are given, alongside a certificate and a letter home, when certain milestones are met.

The finale of the competition will see the winning House 'off timetable' on the last day of term celebrating their success.

House Diaries

All students are issued with a House branded diary at the beginning of the academic year. The aim of the diary is to aid and support students' organisational skills, as well as providing a daily form of three-way communication between students, teachers and parents.

The Academy diary is an integral part of every lesson and every day at Huish. To support this, tutors monitor and sign the weekly diary page during p.m. tutorial every week. Parents/Carers are also expected to sign this weekly diary page. If a diary is lost a replacement can be purchased from the Academy shop.

Discipline and Rules

It is our belief that parents wish their children to attend an Academy which is well structured, well organised, well-disciplined and where there is a strong premium on learning. To this end we seek to be firm, fair and consistent, and aim to encourage all students to develop self-discipline and to behave positively at all times. The Academy operates a series of consequences to ensure that this happens. These consequences are displayed in all teaching spaces.

Our rules are simple and are embedded in the principle that all students should show consideration for one another at all times. Students may not leave the premises at lunchtime without special written permission. Students who disregard the above, or who show insufficient effort in their work may be detained after school for extra work. In such cases parents are informed in writing well in advance.

There is ample opportunity for students to accept positions of authority and responsibility within the Academy. Academy prefects are selected at the end of their Year 10 to become full prefects in Year 11. All year groups elect Year Council Representatives who will put forward their views at Year Council meetings. A copy of our 'Behaviour for Learning' policy is available on the Academy website.

Homework

All students are expected to do homework in most subjects according to the timetable drawn up at the start of the Academy year. The type of work set and its frequency will depend on the subject, plus the age and ability of the students. GCSE and different methods of assessment have meant that students have to be able to complete long-term projects as well as short tasks. They therefore need to learn early in their Academy career the need for self-discipline and the organisation of time.

Students in Years 7 to 9 will be set regular homework in English, Maths, Science, Art and Modern Foreign Languages. The time spent by any individual will vary. However, Year 7 and 8 students are expected to spend between 20-30 minutes per subject per night, Year 9 students 30-40 minutes per subject per night.

In addition to regular homework, students will be set longer extended learning tasks in History, Geography, ICT and Design Technology. These allow students to investigate a particular aspect of a subject in more depth, as well as allowing students to develop their organisational skills further. Recently extended learning tasks have begun to focus students on particular learning skills, such as research, thinking and presentation skills in Year 7. This is in order for students to continue to develop into independent learners. Individuals will be expected to spend three hours on each extended learning task. Timetables of both weekly and extended homework tasks are available on the Academy website.

Parents are encouraged to contribute to their children's academic progress by giving support for the work brought home and by ensuring a good environment in which the work can be done.

Huish Academy House Base - Supporting students to reach their full potential

The student House Base is at the centre of the school. Our aim is to support all students at Huish to reach their full potential by removing any barriers to their learning. Students can access support by visiting the House Base. If nobody is immediately available, there is a post box where students can leave messages asking to see someone for support.

Our Student Services Team is as follows:

| | | | |
|----------------------------------|-------------|--------------------------------|-------------|
| Student Support Officer | Mr Vigar | Attendance Officer | Miss Powell |
| Student Support Worker | Mrs Cross | Pastoral Support Administrator | Miss King |
| Parent & Family Support Officer | Mrs Kelly | Counsellor | Mrs Old |
| Student Health & Welfare Officer | Mrs England | | |

Academic Mentoring

Academic Mentoring is about helping every student to have high expectations of what he or she can achieve and giving time to support and praise them. In essence, Academic Mentoring is about every child knowing where they are in their learning, what they could achieve and how best to make that happen. It is about helping them to appreciate their potential, monitor their progress and understand what they have to do to move forward in their learning. While the subject teacher will support the student and monitor progress in their subject, it is the form tutor, supported by the Head of House and other colleagues who have oversight of the students' progress across all subject areas.

During KS3 (Years 7, 8 and 9) students will receive feedback from their subject teachers which will tell them if they are making expected progress in all of their subjects. At KS4 all students will be given a target level/grade for each subject. This is an aspirational target that a student should achieve by the end of each year in Key

Stage 4 (Years 10 and 11). It is hoped that most will exceed this target. All reports and reviews will show these targets and subject teachers will report whether the student is on or off target. Reviews are issued on a termly basis with students receiving an annual report.

Safeguarding

The Academy has a duty to safeguard and promote the welfare of all our students. All staff and Directors receive induction and regular update training in child protection so they understand their roles and responsibilities and are aware of the procedures to be followed where they have concerns about the welfare of a child. There is a Safeguarding Children and Young People policy in place and parents and carers are welcome to read the policy on request.

Our Designated Child Protection Lead is Mr Merrick-Wren and the Deputy Child Protection Lead is Mrs Robinson. The Child Protection Lead in Huish Sixth is Mr Woodward. The link Director for Child Protection is Mrs Baker.

A full set of results will be available on the website once they have been validated by the Department for Education (DfE).

Our headline figures are:

GCSEs

| | |
|---|----------------|
| Standard pass (9-4) in Mathematics | 79.0% |
| Standard pass (9-4) in English | 82.1% |
| Standard pass (9-4) in Combined Science | 72.4% |
| Standard pass (9-4) in Triple Science | 100% av |
| Average (9-4) % across all GCSE subjects | 82.6% |

It is incredibly important to celebrate the achievements of all of our students, regardless of exam type. Many students opt to take a combination of academic and vocational subjects and the outcomes are always very positive.

In particular, the GCSE grades this year showed that we continue to perform above national averages in English and Mathematics, as well as a wide range of other subjects. Some students did especially well, achieving Grade 8s and 9s across the Sciences, English and Mathematics.

In terms of particularly strong subject results, we are delighted that our creative arts are performing very strongly despite the national picture showing a drop in participation in these important subjects. At Huish Episcopi we encourage and support our students to pick exam courses that suit their own passions and will help them pursue their career pathway of choice, regardless of government initiatives. It is true that exam grades open doors, but it is more important to us that we develop the whole student through an enjoyable learning experience and a wide range of extra-curricular opportunities so that they possess the knowledge, skills and values to flourish beyond our school gates.

Transport Information

The majority of school transport provision to Huish Episcopi Academy is arranged through Somerset County Council. If you would like information

on buses run by Somerset County Council please call 0300 1232224 or visit: <http://www.somerset.gov.uk/education-learning-and-schools/school-transport/>

HUISH EPISCOPI ACADEMY – 6th Form transport

The Academy runs four minibuses, primarily for the use of our sixth form students, from the Yeovil/Ilchester and Castle Cary/Bab Cary areas. These routes are reviewed on an annual basis. For further information, please contact: [Mrs Coleman on fcoleman1@educ.somerset.gov.uk](mailto:fcoleman1@educ.somerset.gov.uk).

PRIVATE BUSES

There are a number of private transport arrangements in place that have been organised by parents. If you live in or around any of the following areas and would like to enquire about the private run buses, please use the contact details below. Other areas may be covered please contact the relevant bus organisers.

Iminster Bus

**Puckington – Ashwell – Iminster – Seavington St. Mary –
Seavington St. Michael – Watgore – South Petherton.**

email huishilminster@gmail.com

Taylors Coach Travel

**Runs a private bus around the following areas: Chilthorne Domer -
Tintinhull - Ash - Stapleton Cross - Stanchester – Martock.**

Please call 01935 423177 or email info@taylorscoachtravel.co.uk

Vickerys Coaches T/A Martock Minibuses

Contact the office on 01935 825114 or email info@vickeryscoaches.co.uk or visit www.vickeryscoaches.co.uk

School Catering

The Academy has run its own catering provision since September 2018.



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HuishEpiscopi

Wincanton Road

Langport

Somerset TA10 9SS

Tel: 01458 250501

Fax: 01458 250262

Email: office@huishepiscopi.somerset.sch.uk

Web: www.huishepiscopi.net

facebook.com/HuishEpiscopiAcademy

twitter.com/HuishEpiscopiAc



knowledge | values | skills