

The Prevent Duty

It is our responsibility to protect students from radicalisation or extremist views. If you have any concerns regarding safeguarding or that a student is being influenced by extremism please contact the Designated Safeguarding Leads or inform a member of staff.

<http://www.educateagainsthate.com/>

Incidents of Bullying and/or incidents of Racism

All staff are responsible for investigating and reporting incidents of bullying or racism to a senior member of staff. They in turn are responsible for maintaining records and informing appropriate agencies.

During your visit, if you encounter, or are made aware of any incident involving either bullying or racism, please inform a member of staff.

Don't think **"what if I am wrong"** think **"what if I am right"**

Huish Episcopi Academy
Wincanton Road | LANGPORT
Somerset | TA10 9SS
01458 250501
www.huishepiscopi.net

Safety Procedures WHAT YOU NEED TO KNOW

SIGNING 'IN' AND 'OUT'

We require all visitors and contractors to sign 'in' when entering the Academy and sign 'out' on departure.

Failure to do so creates a health and safety risk to the individual and to others.

Please ensure you wear your identification or visitor's badge at all times whilst on the premises.

FIRST AID

If you need first aid please contact the Academy Reception on extension 200 or 300 or ask any member of staff.

EMERGENCY PROCEDURES

In the event of an emergency, an alarm will sound.

Fire Alarm - Continuous audible alarm

Please exit the building by the nearest fire exit and muster in an area indicated by staff.

Lockdown Alarm - Continuous alarm with a 2 second pause between each pulse

Please go to the nearest classroom or office area and **follow instructions from a member of staff.**



Safeguarding Children and Young People and other essential information for visitors to the Academy

"Safeguarding is Everyone's Business"

Welcome to Huish Episcopi Academy

We are a successful and popular Academy in the heart of the Somerset Levels. We provide a broad and balanced education for students from the age of 11 through to 18, supported by a wealth of extra-curricular opportunities. At the heart of our success is quality teaching and a commitment to ensuring that our students get the best school experience possible in terms of examination results, memorable experiences, learning important life skills and developing good character.

Our vision is for every student to have the knowledge, skills and values to flourish beyond our school gates.

This leaflet is designed to inform you about our Safeguarding and other safety policies. Please take a moment to read through it.



When and what might I be concerned about?

At any time you may be concerned about information which suggests a child is being neglected or experiencing physical, emotional or sexual harm.

You should report any of the following signs:

- Unexplained injuries, bruising or marks
- Fear, watchfulness, over anxiety to please
- Comments about sexual activity or inappropriate sexual knowledge/behaviour
- Unexpected reactions towards people (fear/wariness)
- Withdrawn, anxiousness behaviour, lacking in self-belief/confidence
- Unwillingness to communicate or repetitive nervous behaviour
- Signs of neglect e.g. unsuitable clothing, poor hygiene, and pale or fatigued.

Please report anything that causes you concern—no matter how minor it may seem

What should I do if a child/young person makes a disclosure?

1 Receive

Listen carefully to what is being said and do not interrupt. Be calm, attentive and non-judgmental.

Remember 'TED' Tell, Explain, Describe

2 Reassure

Reassure them that you will talk to a person who can help, they have done the right thing by telling you, what has happened isn't their fault.

Never promise to keep what is said a secret and make sure you pass the information on to one of the Child Protection Leads immediately.

3 Respond

Explain what will happen next

4 Record

The information you have may not be enough on its own for a Child Protection referral, however it will help to make a decision about risk of harm to the child.

DOING NOTHING IS NOT AN OPTION

All policies relating to Safeguarding can be found on the Huish Episcopi Academy Website: www.huishepiscopi.net

Other useful websites: www.swcpp.org.uk
www.somersetscb.org.uk

If at any time during your visit to Huish Episcopi Academy you have any concern about a student you encounter, you should report this to a member of staff immediately.

If you feel a student is at risk or a subject of abuse you must contact the Designated Safeguarding Leads immediately.

The Academy Child Protection Leads are:

Academy Designated Safeguarding Lead

Mr J Merrick-Wren Assistant Principal
Extension 278
Direct Dial 01458 254946 Mobile 07827 275142

Deputy Designated Safeguarding Lead

Mrs E Robinson
Progress Team Leader and
KS3 Primary Transition Lead
Extension 254. Mobile 07827 444819

Huish Sixth Safeguarding Lead

Mr Andrew Woodward
Head of Sixth Form
Extension 207
Direct Dial 01458 254945
Mobile: 07887 402001

If you are unable to contact the Designated Leads please report a concern to any member of staff.