



HuishEpiscopi

PROVIDER ACCESS

July 2022



Document title				
PROVIDER ACCESS				
Status			Committee/Board	
Academy Policy			Full Board	
Review date			Date adopted	
Annually July 2023			5 July 2022	
For public access on request <i>Tick as appropriate</i>			Lead Academy Staff/Director	
Post		Online		Assistant Principal/Careers
Notes				

Provider access policy statement

Huish Episcopi Academy

Approved by:	Full Board	Date: 6 July 2021
Last reviewed on:	July 2021	
Next review due by:	July 2022	

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

1. Student entitlement

Students in years 7-13 are entitled:

- i. To find out about academic and technical education qualifications as well as apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- ii. To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- iii. To understand how to make applications for the full range of academic and technical courses.

2. Management of provider access requests

Procedure

A provider wishing to request access should contact Mr R Madge Assistant Principal.

Telephone: 01458 250501; Email: rmadge@educ.somerset.gov.uk

3. Opportunities for access

The Academy employs an Independent Careers Advisor for personal careers appointments. There are a number of events, integrated into the school careers programme, which include opportunities for providers to come into the Academy to speak to pupils and/or their parents. The following are events with external providers; we aim to run as many of these as possible:

Year	Autumn	Spring	Summer
All	PSHE lessons on careers and life skills Curriculum careers week: STEM	PSHE lessons on careers and life skills Curriculum careers week Social Sciences/ Humanities Apprenticeship week Careers week	PSHE lessons on careers and life skills Curriculum careers week: English and Arts Careers Fair
7	Introduction to Unifrog What are skills?	Unifrog Interests quiz	What's your dream job?
8	What does success mean to you? Career terminology	Careers library treasure hunt GCSEs - Choices, Choices	Activities and Competencies Bingo
9	What makes a great leader? Talking about your activities Options	Subjects library treasure hunt Wellbeing - Being kind to yourself	Identifying interests Your skills, your team, your future
10	Personality quiz How to contact employers and research possible placements Careers fair	Careers library treasure hunt 4 Work experience: CVs and cover letters	What makes a great team player Careers library: Escape rooms Employer engagement week
11	Post 16 choices BTEC options - Busting BTEC myths A level choices	Introduction to Apprenticeships Wellbeing: Recognizing and managing stress and anxiety Revision techniques - good vs bad	Coping with changes
12	Post 18 choices Post 18 planning	Goal setting Geeking out: raising aspirations	Finding the right Apprenticeship Personal Statements MOOCs

13	UCAS Applications support	Assessment programmes	Managing stress and anxiety
----	------------------------------	-----------------------	-----------------------------

The Academy policy on safeguarding ([can be found on the policies page of the school website](#)) sets out the school's approach to allowing providers into school as visitors to talk to our students.

4. Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school Careers Information and Guidance (CIAG) Coordinator. The Resource Centre is available to all students at lunch and break times.